

Part A

Licensing Act 2003
Format of premises licence
CAMBRIDGE CITY COUNCIL



Premises licence number

PRECAM 000951

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**The Artyst
54 - 56 Chesterton Road**

Post town
Cambridge

Post code
CB4 1EN

Telephone number
[REDACTED]

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Provision of Plays, Films, Live Music, Recorded Music, Supply of Alcohol

The times the licence authorises the carrying out of licensable activities

Activity	Plays - Indoors				
Day	Times				
Sun	08:00	22:30			
Mon	08:00	23:00			
Tue	08:00	23:00			
Wed	08:00	23:00			
Thurs	08:00	23:00			
Fri	08:00	23:00			
Sat	08:00	23:00			
Non Std Timings & Seasonal Variations	Small plays, used to promote community projects, might be staged within the venue. But only within the basement area. Some amplified music might be played during the performance of a play. But only up the decibel limit agreed to with the Council.				

Activity	Films - Indoors				
Day	Times				
Sun	08:00	22:30			
Mon	08:00	23:00			
Tue	08:00	23:00			
Wed	08:00	23:00			
Thurs	08:00	23:00			
Fri	08:00	23:00			
Sat	08:00	23:00			
Non Std Timings & Seasonal Variations	Films will only be shown in the basement. Music will be amplified, but only up to the limit that has been agreed on with the Council.				

Activity	Live Music - Indoors					
Day	Times					
Sun	12:00	22:30				
Mon	12:00	23:00				
Tue	12:00	23:00				
Wed	12:00	23:00				
Thurs	12:00	23:00				
Fri	12:00	23:00				
Sat	12:00	23:00				
Non Std Timings & Seasonal Variations	Live music will only be played in the basement and only up to the decibel limit agreed to with the Council.					
Activity	Recorded Music					
Day	Times					
Sun	08:00	22:30				
Mon	08:00	23:00				
Tue	08:00	23:00				
Wed	08:00	23:00				
Thurs	08:00	23:00				
Fri	08:00	22:00				
Sat	08:00	22:00				
Non Std Timings & Seasonal Variations	Recorded music will be played within the venue. On the ground floor, the recorded music will sometimes be playing in the background at a low level that has been agreed on with the Council. In the basement, recorded music will mostly be for background purposes. However, there will sometimes be, usually at the weekends, recorded music played by a DJ. This music will be played through the venue' PA and won't exceed the decibel level agreed on with the Council.					

Activity	Supply of Alcohol					
Day	Times					
Sun	12:00	19:00				
Mon	12:00	19:00				
Tue	12:00	19:00				
Wed	12:00	19:00				
Thurs	12:00	19:00				
Fri	12:00	19:00				
Sat	12:00	19:00				
Non Std Timings & Seasonal Variations						

The opening hours of the premises						
Day	Times					
Sun	08:00	22:30				
Mon	08:00	23:00				
Tue	08:00	23:00				
Wed	08:00	23:00				
Thurs	08:00	23:00				
Fri	08:00	23:00				
Sat	08:00	23:00				
Non Std Timings & Seasonal Variations						

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies
Both on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Othersyde Limited
42 Woodlark Road
Cambridge
CB3 0HS

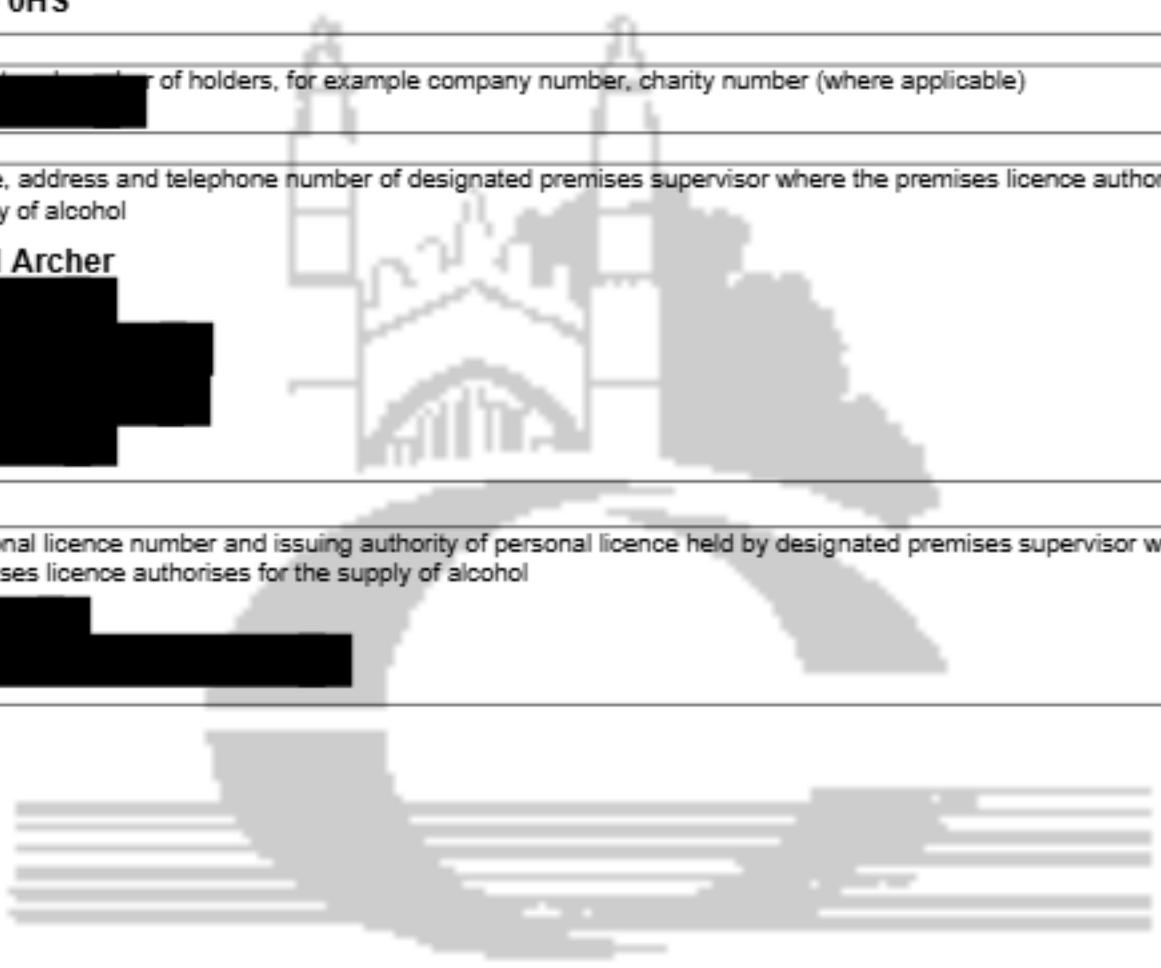
[REDACTED] of holders, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Paul Archer
[REDACTED]
[REDACTED]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

[REDACTED]



CAMBRIDGE
CITY COUNCIL

Annex 1 - Mandatory Conditions

1. No supply of alcohol may be made under the premises licence -
 - (a) at a time when there is no designated premises supervisor in respect of the premises, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”
7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8. For the purposes of the condition set out in paragraph 7—
(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
(b) "permitted price" is the price found by applying the formula—

$$P = D + (D \times V)$$

Where -

- (i) P is the permitted price,
(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—
(i) the holder of the premises licence,
(ii) the designated premises supervisor (if any) in respect of such a licence, or
(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
(e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

9. Where the permitted price given by Paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

10. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 8 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

11. The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made
a. By the British Board of Film Classification (BBFC) where the film has been classified by that Board, or

b. By the Licensing Authority where no classification certificate has been granted by the BBFC, or, where the licensing authority has notified the licence holder that section 20 (3) (b) of the Licensing Act 2003 applies to the film.

12. Where the film classification body is specified in the licence, unless subsection (13)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

13. Where-

- (a) the film classification body is not specified in the licence, or
(b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,
admission of children must be restricted in accordance with any recommendation made by that licensing authority.

14. In this section-

- "children" means persons aged under 18; and
- "film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c. 39) (authority to determine suitability of video works for classification).

Annex 2 - Conditions consistent with the operating schedule

No adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children shall be permitted in the premises at any time.

General

1. **Comprehensive Policies and Procedures:** We will develop and implement comprehensive written policies and procedures that explicitly address each of the four licensing objectives. Our staff members will be well-informed about these policies, and we will ensure that they understand how they will contribute to achieving these objectives.
2. **Training and Staff Awareness:** We will provide training for all our staff members to ensure they are fully aware of the licensing objectives and how they will contribute to their promotion. Our training will cover responsible alcohol service, age verification, recognizing signs of intoxication, and emergency procedures.
3. **Risk Assessments:** We will regularly conduct risk assessments of our premises to identify potential risks and challenges related to each of the licensing objectives. These assessments will inform our strategies and actions to ensure their promotion.
4. **Collaboration with Authorities:** We will work closely with local authorities, including the police, fire department, and environmental health officers. We will maintain open lines of communication with these agencies to address concerns and seek their input and guidance on promoting the licensing objectives.
5. **Security Measures:** We will implement security measures that address both the prevention of crime and disorder and public safety. These measures will include the presence of trained security personnel, a well-monitored CCTV system, and emergency response plans.
6. **Noise Control and Nuisance Mitigation:** We will use noise control measures to prevent public nuisance while respecting our neighbours. These measures may involve soundproofing, noise level monitoring, and staff training on noise control.
7. **Age Verification and Child Protection:** We will ensure strict adherence to age verification procedures and child protection policies. We will implement "Challenge 25" or similar age verification practices for all age-restricted sales. We will monitor and review these practices regularly to prevent harm to children.
8. **Regular Reviews and Adjustments:** We will continuously review and adjust our policies and procedures as necessary. We will regularly assess our practices to ensure they are effective in promoting all four objectives. We will make necessary improvements based on feedback and changing circumstances.
9. **Community Engagement:** We will engage with the local community to address concerns and foster a positive relationship. We will attend local community meetings or events, if applicable, to show our commitment to being responsible and considerate members of the community.
10. **Documentation and Record-Keeping:** We will maintain thorough records of all our policies, training sessions, risk assessments, and incidents. Documenting our efforts to promote the licensing objectives will be valuable when demonstrating our commitment to the licensing authority.

The prevention of crime and disorder

11. To prevent crime and disorder on our premises, we will implement several security measures. These will include a comprehensive CCTV system covering all public areas. Our staff will be instructed to remain vigilant and promptly report any suspicious or disruptive behaviour. We will also establish a close working relationship with the local police and participate in the Pubwatch scheme, allowing for the swift sharing of information regarding any issues related to crime and disorder in the area.
12. Though SIA door supervisors are not considered necessary for the day to day business operation, an ongoing risk assessment will be undertaken to ensure at during licensed hours where it is considered necessary, sufficient SIA registered security officers will be employed by the License Holder. This risk assessment will be made available for inspection by the police or other authorised officer on request.
13. Digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally to cover all public areas (apart from toilets). The system will be switched on and live during all times that the public have access to the premises whilst open to members of the public. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at customer entrance points will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 31

days. In the event that images are requested from a constable or authorised officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorised Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media.

14. Notices advising that CCTV has been installed on the premises shall be displayed so that they are clearly visible to the public within the licensed premises.

15. Staff will take reasonable steps to ensure that customers do not take partly consumed alcoholic products or drinking receptacles away from the premises.

16. All incidents which impact on any of the four licensing objectives shall be recorded in a register kept at the premises and will be made available for inspection by police or authorised officer of a responsible authority.

17. A Refusals log will be kept and made available for inspection by police or authorised officer of a responsible authority.

18. Staff must have completed their alcohol training (covering relevant licensing legislation and prevention of harm) prior to being authorised to sell alcohol. The training is to be carried out at least once every 6 months and written records of the training must be kept.

19. Records will be kept of such training and will be immediately available for inspection by Cambridgeshire Police or authorised officer of a responsible authority for inspection upon request.

20. All staff must complete welfare and vulnerability training, this is to include 'Ask for Angela' Scheme (as long as it is still in operation). The training is to be carried out at least once every 6 months and written records of the training must be kept for inspection by Cambridgeshire Police or authorised officer of a responsible authority.

21. All spirits shall be displayed behind a counter.

22. Only beer, cider and lager with an ABV 5.5% or below will be sold, except for premium priced craft products.

23. The premises shall have a written Drugs Policy. Any seized/found substances believed to be illegal substances will be records in a drugs register with the item placed in a secure safe or drawer, and arrangements shall be made at the earliest opportunity to hand to police.

24. A search policy shall be in place, whereby a person may be subject to a bag or person search as a condition of entry. Any person refusing to be searched shall be refused entry.

25. After 21:00hrs no person under the age of 18 shall be permitted on the premises whilst licensable activities are taking place unless with a responsible adult.

26. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of the Designated Premises Supervisor.

27. Any off sales will only be sold in sealed containers.

28. The outside seating area will be carefully monitored by staff to ensure it is being used in a responsible manner as not to cause a disturbance to local residents.

29. The person nominated as the DPS will join the Cambac Nightsafe/Pub watch scheme and support its aims and objectives. This includes support of its agreed banning policy and attending meetings; personally, or by sending an authorised representative of the venue.

Public safety

30. Public safety is of paramount importance to us. Our premises have been designed with fire safety in mind, and will have clearly marked exits, fire extinguishers, and regular fire drills for staff. We have crowd control measures in place for busy events to prevent overcrowding and maintain safe egress routes. Staff will be trained to handle emergencies, and we will have first-aid facilities available. We will also collaborate with local emergency services and keep our staff informed about emergency procedures through regular training sessions.

The prevention of public nuisance

31. To prevent public nuisance, we will implement a robust noise control policy. We will install soundproofing measures to minimize noise emanating from our premises. All live music and amplified entertainment will be kept within acceptable noise levels. Our staff will be trained to

ensure that patrons leaving the premises do so quietly and respectfully, particularly during late hours. We will be in constant communication with our neighbours and will have an open-door policy to address any concerns they may have regarding noise or other nuisances.

32. The outside seating area will close each day at 21:30. All tables and chairs will be taken out of use and stored securely within the premises.

33. The placing of waste including bottles into receptacles outside the premises and collections from and/or deliveries to the premises, including the emptying of premises waste receptacles by waste contractors, shall only take place between the hours of 07:00 and 23:00 to minimise disturbance to nearby properties.

The protection of children from harm

34. We take the protection of children from harm very seriously. All of our staff will be trained in age verification procedures, and we will operate a strict 'Challenge 25' policy for age-restricted sales. Our premises will have clear signage indicating the age restrictions on the sale of alcohol, tobacco, and other age-restricted products. We will not admit individuals under the age of 18 after a certain hour in the evening, and we will regularly review and update our child protection policy to ensure its effectiveness.

Annex 3 - Conditions attached to the licence after a hearing by the licensing authority

1. No alcohol to be consumed outside the premises
2. The following times shall apply to the sale and consumption of alcohol on the premises.
12:00 to 19:00 Monday - Sunday

Annex 4 - Plans

See attached - 279321

This licence was granted on: 1st July 2024

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